

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **23 JULY 2024** **AGENDA ITEM NO. 15**

REPORT OF: **Chief Executive, Corporate Finance Manager**

SUBJECT: **ANNUAL REVIEW OF FEES AND CHARGES 2024**

RECOMMENDATIONS OF REPORT:

- a) That Cabinet approves the schedule of fees and charges documented in Appendix A for implementation on 1st October 2024.
- b) That Cabinet agrees that a customer friendly version of the schedule of fees and charges, documented in Appendix A, be produced and published.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:**

The principles and process for the annual review of fees and charges were considered and endorsed by the Corporate Resources and Overview Scrutiny Committee and Cabinet in July 2019. These were included within the Council's Income Generation Policy (version two), which was endorsed by Cabinet in July 2020. An update to that Policy was endorsed by Cabinet in July 2022 and this is attached as Appendix B.

New discretionary fees and charges are approved under Delegated Powers/Authority processes, prior to which an IIA should have been completed considering the Sustainable Development Principles, Wellbeing Goals and Council's Wellbeing Objectives, along with any potential equality and/or diversity issues.

For the purposes of transparency, it is recommended we publish a customer friendly version of the schedule of fees and charges, which shows the frequency of charging (one off, weekly, monthly, etc.) for 2024.

RESOURCE IMPLICATIONS:

The generation of income from fees and charges is part of the budget strategy of options that contributes to meet the challenge of the Medium Term Financial Strategy.

Estimations of income generated through the application of fees and charges, and any increases to them, is monitored and factored into the budget setting process. The 2024 review is estimated to generate an additional £0.085m per annum, with £0.050m of that already built into 2024/25 budgets, so this is an additional contribution of £0.035m to the 2025/26 budget.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

24th July, 2024

SIGNED

Democratic Services Manager

A handwritten signature in black ink, appearing to be 'J. Hall', is written over a horizontal line.